

MECA After School **Fall 2018 - Spring 2019** Application

**Student Information**

Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Age: \_\_\_\_\_

MECA Class/Program: \_\_\_\_\_

School Attending: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Social Security Number : \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ School ID: \_\_\_\_\_ School District: \_\_\_\_\_

Any special behavior, learning differences, or medical instruction: \_\_\_\_\_

**Parent/Legal Guardian Name** (If student is under 18): \_\_\_\_\_

Home Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Work Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

\* Parent Email Address: \_\_\_\_\_

Please circle appropriately:

Number of Household members: \_\_\_\_\_

Gender: Male Female Disabled: Yes No Female Head of Household: Yes No

Ethnicity: African American Asian Hispanic White Native American Other

Yearly Household Income: Under \$5,000 \$5,001- \$9,999 \$10,000 - \$24,999 \$25,000-\$49,999 Over \$50,000

Primary Language: English Spanish Vietnamese Chinese Other

Please mark if you receive the following: Medicare \_\_\_\_\_ Medicaid \_\_\_\_\_

Person to notify in case of an emergency:

Name & Relationship to Student: \_\_\_\_\_ Telephone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Family Doctor or Clinic: \_\_\_\_\_

I agree to release MECA, the director, teachers, and assistants of any liability, whether on the premises, or in transit, while my son/daughter or myself is a participant of any MECA program.

I hereby give permission for the teachers and directors of MECA to aid and take my son/daughter to the nearest medical facility available in case of sickness or accident while under their supervision. Photographs and videos of students are often taken and used for publicity and grant applications or materials. By signing below, I give MECA permission to use my child's and my own likeness for such purposes.

Signature of Parent/Guardian

Date:

\_\_\_\_\_

\_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE-FOR OFFICE USE ONLY  
FAVOR DE NO ESCRIBIR ABAJO DE LA LINEA-PARA USO DE LA OFICINA**

- \$30.00 Nonrefundable **Early** Registration Fee
- \$40.00 Nonrefundable Registration Fee
- \_\_\_\_\_ Monthly Fee

**Payment Plan (if any):**

\$ \_\_\_\_\_ / \_\_\_\_\_ Hours/Month

\_\_\_\_\_ Agreement Signed

## Fall 2018 - Spring 2019| Parent and Student Code of Conduct

MECA is dedicated to providing its students with the highest quality of classical, contemporary, and multicultural performing and visual arts education. In order to do this, MECA students must observe program policies. For those students who are minors, parents must take responsibility for their children's artistic and academic growth by supporting these policies.

### Basic Rules \_\_\_\_\_

The need for a disciplined environment requires the following from students and parents:

- Minors are not to loiter outside the building.
- Minors are not allowed to leave campus for any reason, including walking to nearby stores and restaurants.
- Drugs, weapons, and abusive language are not permitted at MECA under any circumstance.
- Students must be on time for class, attend each class for the full length of the session.
- Students must be picked up promptly after class day is over.
- Unless the teacher extends an invitation, no unauthorized visitors or parents are allowed in the classroom at any time.

**Out of consideration for the instructor, make up lessons can only be arranged if parent/student call before 12 pm on the day of scheduled class. If call to notify MECA of absence is not done by 12 pm, student is still responsible for class fee, no make up lesson will be scheduled.**

### Disciplinary Action \_\_\_\_\_

Rules are made for the protection and well being of the student body, and to promote the ideals of scholarship, character, and professional artistic conduct.

Disregard of the rules of conduct calls for disciplinary action.

- First infraction: the student is given a verbal warning.
- Second infraction: a parent/teacher meeting is scheduled.
- Third infraction: if the problem persists, the student will be dismissed from MECA.

### Policies By Art Discipline \_\_\_\_\_

Dance and ballet folklórico students must be properly attired for class: dance shoes/boots, casual clothes that do not restrict body movement. Dance shoes/boots are to use **ONLY** in the classroom; students should wear another pair of shoes to walk outside the classroom and building. Jewelry is not allowed in the classroom and/or stage unless its part of costume. Hair must be pulled back off of the student's face.

**\*\*\*Ballet Folklorico classes have a fee of \$55 that will not be prorated unless MECA/MECA Instructor have to cancel classes. Please initial confirming that you have received the letter about this update and understand the new guideline.** \_\_\_\_\_

Music and mariachi students are expected to provide their own instrument and accessories as well as take care of the instrument. This includes (where applicable) extra strings, valve oil, cleaning cloth, blank pages of staff paper, pencil, etc. If a student does not have an instrument, MECA may be able to rent an instrument to the student, depending on availability. Teachers may individually require students to also purchase instrument method books or other learning materials.

### MECA Performances \_\_\_\_\_

Students (youth and adults) may participate in performances that are scheduled by MECA. Major productions may require an audition. Do not register for performance classes if you are not willing to participate in performances. MECA's performing arts students may be required, on occasion, to perform during school hours. If students are absolutely unable to leave school for performances, please inform the ensemble director or instructor of such conflicts. Students are eligible to audition for major productions, if they are enrolled during the semester(s) of the production. Only the most qualified students for the role will be selected. Being enrolled at MECA does not guarantee being cast in a MECA production.

Please be advised that any student participating in an outside professional or student instrumental or dance organization may NOT be allowed to join a MECA performing ensemble due to schedule conflicts that may arise with the other entity, as well as time needed to attend to your academic studies. Visiting former MECA students now in college/university are exempt from this restriction.

### Academic Requirement \_\_\_\_\_

**It is required that students turn in their report cards to Support Service department every 6 weeks of reporting time frame.**

Students are expected to maintain a C average and above in all school classes. For this reason, MECA provides tutoring and other academic assistance for students who need it. Students who fail to maintain a C average in their academic studies and who fail to meet with staff from MECA's Support Services Department to arrange tutoring and assistance will be restricted from performing and potentially suspended from arts classes until their grades improve. All students must meet monthly with MECA's Support Services Department to provide updates on their academic standing.

MECA pledges to promote, support, and encourage the best from each student. Therefore, the signatures of the student and/or parents are required on the application form, signifying understanding and agreement with the guidelines.

### Accident or Injury Release

I agree to release MECA, its Board of Directors, and Executive Director, faculty, and staff, from any injury or accident whether on the premises, or in transit while my son, daughter, or myself is a participant of the MECA program. I hereby give permission for the directors, instructors, or staff of MECA to aid or take my child or myself to the nearest medical facility available in case of sickness or accident while under their supervision. One parent signature required if student is under the age of 18.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

