

MECA Summer Arts Day Camp 2021 Application

Student Information

Grade level in Fall: _____ Current School Attending: _____ School ID#: _____

Student Name: _____ Birthdate: _____ / _____ / _____ Age: _____

Address: _____

City: _____ State: _____ Zip: _____ County: _____

Any special behavior or medical instruction: _____

Parent/Legal Guardian Information (Mother & Father)

Name: _____

Home Phone: ____-____-____ Work Phone: ____-____-____

Mobile Phone: ____-____-____

Email Address: _____

Aside from parent who can pick up student:

1. _____

2. _____

3. _____

4. _____

Please circle appropriately:

Number of Household members: _____

Student Gender: Male Female

Is Student Disabled: Yes No

Female Head of Household: Yes No

Student Ethnicity: African American

Asian

Hispanic

White

Native American

Other

Yearly Family Household Income: Under \$5,000 \$5,001 - \$9,999 \$10,000 - \$24,999 \$25,000 - \$49,999 Over \$50,000

Person to notify in case of an emergency: (Aside from Parent)

Name: _____ Telephone: _____ - _____ - _____

Family Doctor or Clinic: _____

I agree to release MECA, the director, teachers, and assistants of any liability, whether on the premises, or in transit, while my son/daughter or myself is a participant of any MECA program.

By signing below, I hereby give permission for the teachers and directors of MECA to aid and take my son/daughter to the nearest medical facility available in case of sickness or accident while under their supervision.

Signature of Parent/Guardian: _____ Date: _____

FOR OFFICE USE ONLY

\$30.00 Nonrefundable Registration Fee (before April 15, 2021)

\$45.00 Nonrefundable Registration Fee (April 16, 2021- May 14, 2021)

\$60.00 Nonrefundable Registration Fee (after May 15, 2021)

Sliding Scale Weekly Fee: _____

\$25.00/wk Early Drop Off: _____

Week 1

Week 2

Week 3

Week 4

Week 5

Week 6

Week 7

2021 Summer Day Camp | Parent and Student Code of Conduct

MECA wants to provide its students with the highest quality of classical, contemporary, and multicultural performing and visual arts education. In order to do this, MECA students must observe program policies. For those students who are minors, parents must take responsibility for their children's artistic and academic growth by supporting these policies.

Registration and Weekly fees

There is a **non-refundable** registration fee of \$30.00, \$45.00, or \$60.00 depending on when you register your child for the summer day camp. MECA's summer day camp cost is on a weekly fee basis, therefore, **it is due at the beginning of each week (Monday or Tuesday)**, unless other arrangements have been made when consulting with the registrar. The fees may be paid by check, money order, credit card (Master/Visa). Credit card payments are preferred and can be made by phone or set up on a recurring basis by completing an authorization form. **NO REFUNDS WILL BE MADE AFTER CLASSES BEGIN.**

Fees are on a sliding scale depending on combined family income and the number of people in the household. **Proof of income is required.** Families must meet with the registrar for further assistance. Fees are not prorated if student misses a day of the week.

The need for a disciplined environment requires the following from our students and parents. **Please read through and initial that you accept our guidelines.**

- Minors are not to loiter outside the building. _____
- Minors are not allowed to leave campus for any reason. Walking to nearby stores and restaurants is prohibited. _____
- Drugs, weapons, and abusive language are not permitted at MECA. _____
- ELECTRONICS, JEWELRY OR VALUABLE ITEMS ARE NOT PERMITTED. _____
- MECA is not responsible for any lost, stolen, or misplaced items. _____
- No backpacks and purses allowed. Lunch bags/lunchbox are permissible. _____
- **Students cannot be dropped off earlier than 8:30 a.m. and must be picked up by 5:30 p.m., if they are not a part of the early drop off.** _____
- **There will be an additional fee charged if student is dropped off earlier than 8:30 am. Extended day is NO LONGER AVAILABLE. All students must be picked by 5:30 pm. Additional fee of \$5 per every 5 minutes (minimum) will be billed and must be paid on that day.** _____
- Lunches and snacks are provided by the Houston Parks and Recreation Services, therefore we must abide but their regulations. No lunches or snacks may be taken out of the auditorium at any time. _____
- Due to current health concerns, COVID-19, no unauthorized visitors or parents are allowed in the building at any time. _____
- See attachment for new policy and procedures due to COVID-19.

Disciplinary Action _____

Disregard of the above rules calls for disciplinary action. First the student is given a verbal warning. Second, a parent/teacher meeting is scheduled. Third, if the problem persists, the student will be dismissed from MECA without a refund.

Rules are made for the protection and well-being of the student body, and to promote the ideals of scholarship, character, and professional behavior. MECA pledges to provide the highest standard in art disciplines. MECA pledges to provide a qualified teaching staff. MECA pledges to promote, support, and encourage the best from each student. Therefore, the signatures of the student and parents are required on the application form, signifying understanding and agreement with the guidelines.

Accident or Injury Release _____

I waive, release, and discharge MECA and its officers, employees and assistants from any and all negligence and liability for my death, disability, personal injury, property damages, property theft or claims of any nature which may hereafter accrue to me, and my estate as a direct or indirect result of my participation in the above referenced activities or events;

I hereby consent for my child to receive medical treatment at the nearest medical facility which may be deemed advisable in the event of injury, accident or illness during these activities or events. This release, indemnification, and waiver shall be construed broadly to provide a release, indemnification, and waiver to the maximum extent permissible under applicable law.

Signature of Parent/Guardian: _____

Date: _____

Photo/Video Release Form

By signing this release form, I authorize MECA, to use the following personal information:

- (1) My Picture - Including photographic, motion picture, and electronic (Video) Images
- (2) My Voice - Including sound and video recordings.

I hereby grant to MECA, its subsidiaries, licensees, successors and assigns, the right to use, publish, and reproduce, for all purposes, my name, pictures of me in film or electronic (video form), sound and video recordings of my voice, and printed and electronic copy of the information described in sections (1) and (2) above in any and all media including, without limitation, cable and broadcast television and the Internet, and for exhibition, distribution, promotion, advertising, sale, press conferences, meetings, hearings, educational conferences and in brochures and other print media. This permission extends to all languages, media, formats and markets now known or hereafter devised. This permission shall continue forever unless I revoke the permission in writing.

I further grant MECA all right, title, and interest that I may have in all finished pictures, negatives, reproductions, and copies of the original print, and further grant MECA the right to give, sell, transfer, and exhibit the print in copies or facsimiles thereof, for marketing, communications, or advertising purposes, as it deems fit.

I hereby waive the right to receive any payment for signing this release and waive the right to receive any payment for MECA us of any of the material described above for any of the purpose authorized by this release. I also waive any right to inspect or approve finished photographs, audio, video, multimedia, or advertising recordings and copy or printed matter or computer generated scanned image and other electronic media that may be used in conjunction therewith or to approve the eventual use that it might be applied. I acknowledge that I have read the foregoing and I fully understand the contents.

IN WITNESS WHEREOF, I have executed this release on this _____ day of _____, 2021

Student Name: _____

Parent Print Name: _____ Signature: _____

Telephone Number: _____

MECA – 2021 Summer Sunburst Day Camp
Addendum – Policy and Procedures

It is MECA's priority to provide a safe and healthy environment for all students. Due to the current COVID-19 (Coronavirus), we will be implementing additional guidelines that all students, parents, teaching staff and administrative must follow. At the end of this document all parents will be required to sign this document in acceptance of the new policy and procedures. There are no exceptions.

Safety Protocols

Parents must abide by the following guidelines

1. Staying home when appropriate
 - a. Do not bring student to program if they are not feeling well
 - i. Fever above 98.6°F
 - ii. Coughing, Loss of taste or smell, Difficulty breathing, Any other COVID-19 related symptoms
 - b. If you or your student has:
 - i. Been sick in the last 14 days
 - ii. Have had close contact with a person with COVID-19
 - iii. Have tested positive or showed symptoms of COVID-19
2. Parents Drop-off and Pick-Up will be completed outside of the building.
 - a. Parents MUST remain in the car for drop off and pick up. Parents will NOT enter building, staff member will greet each car and screen child prior to parent leaving.
 - b. Parents must answer the COVID-19 Health questions (see below) each day to satisfy admission into camp. If the answer to any of these questions is "yes" the student will be asked to remain home.
 - c. Children will also Hand Sanitize prior to entering building
 - d. Should a parent have a legitimate need (**reason must be pre-approved prior to the date entering**) to enter the building, the parent will be screened and must abide by the building regulation such as wearing masks and maintaining 6 feet social distance regulation.
 - e. Recommend same person pick up and drop off student to limit exposure
 - f. If possible, anyone that has underlying medical conditions or older people should not pick up children because they are more at risk to severe illness from COVID-19
3. All parents are REQUIRED to attend Zoom Orientation and/or in person orientation prior to the 1st day of the program/starting the program.
4. Parents are required to provide
 - a. Face mask for child to wear daily (preferable two so they have a back-up). If using washable mask they must be cleaned daily.
 - b. Lunches are provided by the Parks and Recreation Services. If you are choosing to send student with a lunch, please provide a lunch that does not require assistance to open or that needs to be heated. Examples of 'easy to open' lunches are Lunchables and Sandwiches. Lunches will be held within their classrooms. **NO VISITORS ARE ALLOWED DURING THEIR LUNCH TIME.**
 - c. Children are encouraged to bring in their own water bottles. Refills stations will be available throughout the day
 - d. PRIMARY PHYSICIAN contact information

MECA General Guidelines

1. Parents will stay in car, drive up to the front gate, greeter will be at gate to perform screening process before parent leaves the building.
2. All students, staff, tenants, and visitors will wear masks and sign in on a daily basis
3. Temperature will be taken twice a day. 1st time when student arrives 2nd time after lunch time
4. All staff and volunteers will be trained on appropriate cleaning and disinfecting hand hygiene and respiratory etiquette.
 - Students will wash/sanitize hands after each class
5. Daily Prescreening of students:
 - Check temperatures of students when they arrive
 - Visual signs of illness such as flushed cheeks, rapid breathing, difficulty breathing, fatigue and so on
 - Staff performing temperature check should wear gloves and clean thermometer with alcohol swab frequently if applied on skin.

6. Class will have no more than 8 students, 1 counselor, and 1 teacher. (no more than 10 people in a classroom)
7. Students will have assigned tools to avoid cross contamination (scissors, pencils)
8. If camper or staff member is diagnosed with COVID-19:
 - MECA will advise all parents immediately by phone/email/in writing
 - i. If one case occurs:
 - MECA will begin disinfecting process overnight and close for a day
 - Contact Trace
 - ii. If more than 2 cases occur within a week:
 - Determine if we should close for the rest of the week or longer
 - iii. Anyone diagnosed with COVID-19 will not be allowed to return until a negative COVID test result.

New MECA cleaning protocols

1. AC filters will be cleaned daily - Maintenance
2. Tables and chair will be cleaned daily – Teaching Staff
3. Door knobs, handles and stair railings will be cleaned daily - Maintenance
4. MECA will designate one person that will focus on health protocols and monitor for possible symptoms

COVID-19 RELEASE AND WAIVER OF CLAIMS ADDENDUM (“Release”)

The undersigned, in my capacity as parent or legal guardian, hereby acknowledges the health risks and dangers associated with the transmission of the COVID-19 virus, and other communicable diseases, and recognizes that exposure to the COVID-19 virus, or other communicable diseases, could occur while my child is in the care of the MECA, Multicultural Education and Counseling through the Arts. As such, and in consideration for child care services to be provided by MECA, Multicultural Education and Counseling through the Arts.

I, as parent and/or legal guardian, have read and fully understand and acknowledge the contents of the Release and agree that I am voluntarily waiving, releasing, indemnifying and discharging MECA, Multicultural Education and Counseling through the Arts and its officers, directors, employees and volunteers from any and all liability, damages, and each and every action (collectively, “Claims”) by participation in and/or associated with the child care services including, but not limited to exposure or transmission of the COVID-19 virus.

I represent that I have full authority to sign on behalf of the child and that my signature binds each other person having authority to make decisions on behalf of the child.

My signature below is confirmation that I have read and fully understand and acknowledge the contents of the Release and agree that I am voluntarily waiving, releasing, indemnifying and discharging MECA, Multicultural Education and Counseling through the Arts and its officers, directors, employees and volunteers from the Claims.

Student Name: _____

Parent Name: _____

Signature: _____

Date: _____

Parent must sign if student is under 18 years of age